ALLEGHENY COUNTY SOUTHEAST TAX COLLECTION COMMITTEE
December 8, 2022 – VIRTUAL

1. Pledge of Allegiance – the body gave the pledge.
2. Call to Order/Roll Call: The meeting was called to order by Interim Chair, Connie at approximately 1:45pm. Roll call was taken with 56.36% present. Quorum achieved.
3. Approval of the Agenda: A motion to approve the agenda was made by Pfoff, Rankin; and seconded by O’Rourke, Elizabeth Forward SD. Motion was unanimous.
4. Approval of Bills & Financial Statements: Motion to approve the bill statements was made by O’Rourke, Elizabeth Forward School District; and seconded by Martinelli, Wilkins. Motion was unanimous.
5. Approval of Minutes from April 2022. Motion to approve was made by O’Rourke, Elizabeth Forward SD; and seconded by Ford, Wilkinsburg. Motion was unanimous.
6. Resolutions: None
7. Appointments: Motion by Pfoff, Rankin, seconded by Whitico, Plum, to appoint Josie Rock, Municipality of Monroeville, to the TCC Management Committee. Motion was unanimous.
8. Public Comment on Agenda Items: None.
9. Old Business: None
10. New Business:
	1. Motion to re-appoint Bruce Dice & Associates as solicitor made by O’Rourke, Elizabeth Forward SD, seconded by Martinelli, Wilkins. Motion passed unanimously.
	2. Motion to approve the 2021 Audit was made by Rock, seconded by Whitico. Motion was unanimous.
	3. Motion to approve the 2021 Yellowbook Audit was made by Maglicco, McKeesport, seconded by Pfoff, Rankin. Motion passed unanimously.
	4. Motion to approve the 2021 SOC audit was made by Rock, seconded by Palyo, White Oak. Motion passed unanimously.
	5. Motion to re-appoint Hosack, Specht, Muetzel & Wood LLP as auditor was made by Rock, Monroeville; seconded by Whitico, Plum.
	6. Motion to approve the 2023 Budget was made by O’Rourke, Elizabeth Forward SD, seconded by Palyo, White Oak. Motion passed unanimously.
	7. Motion to approve the 2023 calendar and advertisement was made by Martinelli, Wilkins; seconded by Rock, Monroeville. Motion passed unanimously.
	8. Connie Rosenbayger reminded the board to submit their ethics statement by May 1st. Amanda will send a reminder.
	9. Motion to extend the Keystone Contract for five years was made by O’Rourke, Elizabeth Forward SD, seconded by Whitico, Plum. Motion passed unanimously.
11. A motion to accept the slate of Management committee officers was made by Palyo, White Oak, seconded by O’Rourke, Elizabeth Forward SD. Motion passed unanimously.
12. Rose Harr addressed the Board regarding collections and took any questions. Visuals and reports attached.
13. Public Comments: None
14. The next Board of Delegates meeting will take place on April 27th 2023. Motion to adjourn at 2:15pm was made by Martinelli, Wilkins; seconded by Maglicco, McKeesport